



## **Charging Policy – English Martyrs**

Chill Out Time Childcare @ English Martyrs Church Hall is open 38 weeks per year, 5 days a week – term time only.

Our daily hours are 9:00am – 3:00pm Monday to Friday. We offer wrap around childcare to children aged 3 years and over through breakfast club and after school club – breakfast club is onsite and after school club is at our Stocksfield Avenue site.

### **Fees**

- Our Price List is available online.
- Extra hours are available for pick up and drop off at English Martyrs school nursery for 30 hours wraparound children. This is on Wednesdays.
- Invoices will be generated at the beginning of every term and will show what sessions have been attended and if funded, what funding stream this will be.
- Payment is made by direct debit (Go Cardless)
- Fees are revised yearly and any price changes usually take place in September for the new academic year.
- Because we are a term time only nursery, places are paid for and no holidays are given. Sickness and absences are paid for unless there is an exceptional circumstance.
- Our cancellation period is four weeks' notice by e-mailing [admin@chillouttimechildcare.com](mailto:admin@chillouttimechildcare.com)

### **Extra charges**

- A late fee of £10.00 will be charged in the case of being late. This charge may be greater if £10.00 does not cover any extra costs incurred.

We do not charge a registration fee.

### **Consumables**

We do not charge any extra cost for consumables

- There are no additional costs for lunch - children bring in their own packed lunch
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- There are no additional cost for snack (Fruit, milk etc)

- There are usually no extra costs for outings or celebrations e.g. Christmas/Eid/Diwali/Hanukkah parties, end of term celebrations.
- Parents should provide own nappies and wipes and a spare change of clothing.

### **Funding**

Types of funding we offer are;

- 15 HOURS two-year funding (FRAS)  
We can help with an eligibility check if you think you may be eligible.
- 30 HOURS working entitlement funding for children aged two, three and four years.  
Parents can check eligibility for funding at [www.beststartinlife.gov.uk](http://www.beststartinlife.gov.uk)  
Once in receipt of working entitlement funding, parents are responsible for reconfirming their own codes. Any codes not reconfirmed will lose eligibility and childcare.
- 15 HOURS universal three and four year old funding.

Parents can also claim funding to help with childcare from;

Universal credits  
College  
University